

# WESTON ON THE GREEN PARISH COUNCIL

## Parish Clerk Update – 3<sup>rd</sup> December 2025 Parish Council Meeting

### 1. Standing Orders and Direct Debits Paid by Parish Council: Transactions up to 19<sup>th</sup> November 2025

Payment Date	Payee	Amount Paid	Purpose
22/10/25	Public Works Loan Board	£922.37	Loan repayment for purchase of playing field and spinney
23/10/25	HMRC	£204.69	National Insurance payment – clerks pay
28/10/25	Clerk – J Mullane	-	Clerks pay – October 2025
03/11/25	Nest Pensions	-	Clerks pension contribution – October 2025

### 2. Invoices Paid by Parish Council Transactions 18<sup>th</sup> October – 19<sup>th</sup> November 2025

PC Ref	Payment Date	Payee	Purpose	Invoice Amount
539	30/10/25	Slade Estate Services Limited	Monthly maintenance of playing field - September	£432.85
541	14/11/25	Diane Bohm	Nalc Training: Planning (D Bohm)	£42.00
542	14/11/25	Diane Bohm	Neighbourhood Plan website hosting 2025 (Vistaprint)	£132.00
543	14/11/25	Oxford Edens	Grass cutting 31/10/25 (playground, stocks/Ben Jonson, Church Close, Bletch Rd bollards, village gates)	£833.30
-	14/11/25	Weston on the Green Memorial Village Hall	Donation payment for tree guard (50%) for Sycamore Gap tree sapling	£55.00

### 3. Confirmation on Payments Received by Parish Council up to 19<sup>th</sup> November 2025

Payment Date	Payer	Amount Received	Purpose
22/10/25	HMRC	£1,906.00	VAT return Q3/Q4 FY 2024/25
07/11/25	Thames Valley Police	£6,650.00	Community Fund Grant for Speed Indicator Signs on B430

### 4. Parish Council Bank Account Information

The balance on the Parish Council two bank accounts on 19<sup>th</sup> November 2025 were:

- Community xxx114: £10,544.51
- Business Premium xxx629: £60,546.43

Transfer of £5,000.00 from Community account to Business account on 10<sup>th</sup> November 2025.

### 5. Parish Council VAT Claim

The clerk confirms that a VAT claim for £1,442.32 has been submitted to HMRC to cover the period 1<sup>st</sup> April 2025 to 30<sup>th</sup> September 2025 (Q1 & Q2 FY 2025/2026).

### 6. Road works: Church Road to Bletchingdon

The road (Church Road junction with B430 to Bletchingdon) will be closed for up to 5 days from 5<sup>th</sup> December 2025.

The road has been scheduled for a surface dressing scheme, the work that is due to be carried out shortly will be the pre-patching for this. This will focus on restoring the worst areas where there are structural issues and will be followed up by surface dressing next financial year.

## 7. Oxfordshire County Council Asset Team

Oxfordshire County Council have launched a new initiative aimed at enhancing their reactive highways maintenance service and deepening their engagement with local communities.

They are introducing the Highways Asset Response Team (HART), a dedicated and agile resource designed to deliver targeted improvements within local communities.

The HART team is equipped to undertake a range of essential maintenance activities, including:

**Street Furniture Cleaning:** Cleansing signage and pedestrian refuge island bollards to ensure visibility and regulatory compliance.

**Pedestrian Safety Enhancements:** Removing damaged railings, street furniture, and footway plates, and addressing associated surface deterioration.

**Vegetation Management:** Clearing minor highway vegetation encroaching onto footways and cycleways to improve accessibility.

**Surface Debris Clearance:** Sweeping isolated areas of loose debris from footways and residential carriageways to maintain cleanliness and safety.

**Visual Amenity Improvements:** Removing outdated flyposting from street furniture to improve the overall streetscape.

**Street Clutter Reduction:** Collecting and removing redundant barriers and obsolete Chapter 8 signage to declutter public spaces.

The clerk has sent through a list of known issues in the village.

## 8. Parish Council Elections 2026

A briefing will take place via Microsoft Teams on Thursday 29 January at 5pm to provide an overview of the elections timetable and arrangements for the nomination period, including the submission of nomination forms.

The briefing will also be open to any members of the public who may be interested in standing as a candidate, and want to find out more about the process. The Elections 2026 pages of Cherwell District Council's website have been updated with additional information so will include this on the website/facebook.

A reminder that if any existing parish councillors wish to continue in your roles, you must complete a nomination form and submit it to Cherwell District Council during the statutory nomination period. The whole parish council is due for election, regardless of whether they were elected (contested or uncontested), or co-opted.

As previously noted the fee for an uncontested election is £200; the maximum cost for our parish for a contested election is £2,045.88.

The clerk will provide more information on timings and forms nearer the time next year.

## 9. Administration Information

**Parish Council Meeting Dates 2026** – 7th January, 4th February, 4th March, 1st April, 6th May (including Annual PC Meeting), 3rd June, 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December

**Next Meeting Papers Distribution Date:** By 2<sup>nd</sup> January 2026. Please let me have any agenda items or papers ahead of this date.

**Next Village News Content Deadline:** 8<sup>th</sup> January 2026

**2026 Annual Village Litter Pick Date:** to allow for advertising in the Village News suggesting Saturday 21<sup>st</sup> March 2026, 9.30am (hopefully this will tie in with Cherwell District Council's annual clean dates when they are released).